

**TIME-TABLE TO BE FOLLOWED IN ADMITTING  
CANDIDATES FROM STD. V TO STD.X**

SR.NO.	DETAILS	TIME/DURATION
1.	Date to receive & submit duly filled admission forms along with required documents in the office ( <b>Admission of Std- V – FIFTH</b> )	02-05-2024
2.	To display the List of Selected Candidates of <b>Std – V</b>	03-05-2024
3.	Date to receive & submit duly filled admission forms along with required documents in the office ( <b>New Admission of Std- VI – X</b> )	04-05-2024
4.	Commencement of Classes	04-06-2024

18<sup>th</sup> March, 2024

Pooja Dalvi  
HEADMISTRESS

## NOTICE

### STAGES OF ADMISSION PROCESS

ADMISSION PROCESS WILL BEGIN FROM 02<sup>nd</sup> May 2024 TO 4<sup>TH</sup> MAY 2024 FROM 9 A.M. TO 12.30 P.M.

IF DOCUMENTS REQUIRED FROM (I – XIV) ARE NOT SUBMITTED ALONG WITH THE ADMISSION FORM TOGETHER WITH MARK SHEET, THE APPLICATION WILL NOT BE CONSIDERED FOR GRANTING ADMISSION

### GUIDELINES FOR ADMISSIONS IN THE SCHOOL (2024)

1. Admissions of Primary, Middle and Secondary Section will start on **2nd May 2024 at 9.00 a.m. – 12.30 p.m.**

2. Parents should come with the following documents:-

(i) Aadhar Card - ( **Compulsory**) Copy

(ii) Result sheet(Marksheet) of the examination passed – **ORIGINAL ONLY**

(iii) School Leaving Certificate - **Original**

**(iv) Two** Passport Size Photographs

(v) Birth Certificate copy

(vi) Proof of residential address: (any one)

- a) Domicile Residence issued by a Competent Authority.
- b) Election Identity Card
- c) Telephone Bill
- d) Property Tax Receipt of Residence
- e) Ration Card

(vii) In case parents are ex-students of the school, then they have to provide proof for the same.

(viii) In case Brother/Sister studying in this school mention standard and division.

(ix) Specially abled children to submit medical certificates as per rules

(x) Candidates belonging to SC/ST/OBC to submit caste certificate by competent authorities.

(xi) Employees on transfer (state, local, central) should submit copies of transfer order.

(xii) Parents who are ex-service men to submit proof of the same.

(xiii) Candidate who have excelled in STATE/DISTRICT/NATIONAL level to submit copies of certificates.

(xiv) Candidate who have excelled in Extracurricular activities and Talent Examinations to submit copies of certificates.

Sr.No.	Criteria	Distance (in kms)	Marks	To be entered by school authorities
1.	Jurisdiction of the School			
	a) Primary School	0 to 1	60	
		above 1 to 2	50	
		above 2 to 3	30	
		above 3 to 5	20	
		above 5	0	
	b) Middle School	0 to 3	60	
		above 3 to 5	50	
		above 5 to 7	30	
		above 7 to 9	20	
		above 9	0	
	c) Secondary School	0 to 5	60	
		above 5 to 7	50	
		above 7 to 9	30	
		above 9 to 11	20	
		above 11	0	
2.	In case the candidate's Brother/Sister studying in the same school		10	
3.	If parents are old students of the school		10	
4.	*School Specific points		20	
	<b>Total</b>		<b>100</b>	

- a) Sports (state/district/national level) - **4 points**
- b) Ex-servicemen - **2 points**
- c) Extracurricular activities and talent examinations - **2 points**
- d) Children of teachers/office staff/office bearers or employees of the management - **2 points**
- e) Academic Performance in final examination – 10 points
- |         |        |             |
|---------|--------|-------------|
| Grade A | 80-90% | - 10 points |
| Grade B | 70-80% | - 8 points  |
| Grade C | 60-70% | - 6 points  |
| Grade D | 50-60% | - 4 points  |
| Grade E | 40-50% | - 2 points  |

In the event of the candidate scoring equal marks date of birth will be taken into consideration and the senior student will be given priority

**KINDLY BRING THE EXACT CHANGE**

18<sup>th</sup> March, 2024

**Pooja Dalvi**  
**HEADMMISTRESS**